

# ADVANCED DIPLOMA IN COMPETITIVE SYSTEMS & PRACTICES

STUDY WITH VATIVE HEALTHCARE

## OVERVIEW



This Advanced Diploma in Competitive Systems and Practices (MSS60316) is suitable for managers or team leaders who are responsible for implementing and maintaining quality policies and procedures. You will be taught how to apply various quality tools through the fundamentals of Lean methodology. You will be trained in Lean Thinking and how to identify process waste. Example of wastes are time spent trying to locate equipment, running out of stock or waiting for approvals. You will learn Value Stream Mapping, (VSM) a visual tool used to understand and communicate the flow of information. This will allow you to uncover what actually happens in a process and is a powerful platform for improvement. This course will provide you with error proofing systems, root cause analysis tools and risk reduction techniques. You will also gain leadership skills and acquire confidence to effectively manage teams.

## WHAT YOU WILL LEARN

- Promote innovation in an aged care environment
- How to manage procedures and systems for optimum outcomes
- Design and implement feedback systems for workplace activities
- Develop workplace communication tools and procedures
- Effective Leadership skills
- Change management tools



## CAREER OPTIONS

- Quality Manager
- Operations Manager



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# COURSE UNITS

## Core Units:

- MSMENV472 Implement and monitor environmentally sustainable work practices
- MSS405001 Develop competitive systems and practices for an organisation
- MSS405013 Facilitate holistic culture improvement in an organisation

## Elective Units:

- MSS405024 Apply the theory of constraints
- MSS405040 Manage 5S system in an organisation
- MSS403001 Review competitive systems and practices
- MSS403002 Ensure process improvements are sustained
- MSS404052 Apply statistics to operational processes
- MSS405050 Determine and improve process capability
- MSS405021 Develop a Just in Time system
- MSS405033 Optimise office systems to deliver to customer demand
- MSS405022 Design a process layout
- MSS405002 Analyse and map a value stream
- MSS405003 Manage a value stream
- MSS405061 Determine and establish information collection requirements and processes
- MSS402051 Apply Quality Standards
- MSS402080 Undertake root cause analysis
- MSS403030 Improve Cost Factors in work practices
- MSS405030 Optimise cost of a product or service
- MSS405031 Undertake value analysis of product or process costs in terms of customer requirements
- MSS015002 Develop strategies for more sustainable use of resources
- MSS403033 Map an operational process
- CHCPRP003 Reflect and improve own professional practice
- MSS403040 Facilitate and improve implementation of 5S
- MSS403035 Implement the visual workplace
- MSS403041 Facilitate breakthrough improvements
- MSS403010 Facilitate change in an organisation implementing competitive systems and practices
- MSS403013 Lead team culture improvement
- MSS403011 Facilitate implementation of competitive systems and practices
- MSS405004 Develop business plans in an organisation implementing competitive systems and practices
- MSS405005 Manage competitive systems and practices responding to individual and unique customer orders
- MSS405007 Introduce competitive systems and practices to a small or medium enterprise
- MSS405041 Implement improvement systems in an organisation



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## COURSE PATHWAYS

After achieving this qualification, students may choose to undertake further study to develop their career in healthcare. Talk to us about your options!

## COURSE DETAILS

Recognition: Nationally accredited training

Vative Healthcare Pre-requisites: Nil

Course Duration: 12 months (minimum of one day of training per month)

Study mode: Work Place Based Delivery

Assessment: Assignments and projects

Payment Options: Skills First funding available for eligible students (criteria apply, please contact us for more details) or \$8,800 for non funded students



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